T-\*\*\*-\*\*

**FEDERAL COURT**

BETWEEN:

**FIRST AND LAST NAME**

Applicant

-and-

**THE MINISTER OF CITIZENSHIP AND IMMIGRATION**

Respondent

**WRITTEN REPRESENTATIONS**

1. The Applicant is seeking an extension of time to serve and file the Document Name due to unforeseen circumstances that prevented timely submission.
2. Rule 8 of the Federal Courts Rules allows the Court to extend any timeline fixed by the Rules where it is just and equitable to do so.
3. The delay was not intentional or negligent but resulted from the Applicant’s self-representation and lack of legal expertise, which led to an inadvertent omission in the original filing.
4. There is no prejudice to the Respondent, as this request does not fundamentally alter the case but simply allows the Applicant to submit a complete Document Name.

DATED at City, Province, this Xth day of Month, Year.

First and Last Name

Address

P: Phone number

E: Email address